



Tel: +49 (0) 5254 9822779

Email: attenboroughearlyyears@modschools.org

Manager: Lynne Green (BA)

Website: www.attenborough.school

Deputy Manager: Laura Gladman (Level 3)

Registration Form for Extended Day Care (EDC)

Child's details

First Name:	Surname:
Preferred Name:	Gender:
Date of birth:	Nationality:
Child's Address:	

Parent/Carer 1 details

First Name:	Surname:
Relationship to the child:	Home Number:
Mobile Number:	Email:
Home Address (if different to child's):	
Work Address (if applicable):	Service Number or ID Number (If applicable):
Service Number/ID Number (if applicable):	Expected end of tour date (If applicable):

Parent/Carer 2 details

First Name:	Surname:
Relationship to the child:	Home Number:
Mobile Number:	Email:
Home Address (if different to child's):	
Work Address (if applicable):	Service Number or ID Number (If applicable):
Service Number/ID Number (if applicable):	Expected end of tour date (If applicable):



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Parental Payment Agreement for Extended Day Care (EDC)

This agreement is to be signed by the parent/carer and returned to the nursery. Parents will be provided with a copy of this agreement.

I, _____, the parent/carer of _____;

1. Agree to provide at least **4 weeks' notice in writing** to the Nursery Manager should I no longer require my child's/children's place.
2. Agree to provide at least **4 weeks' notice in writing** if I wish to reduce or change my child's/children's sessions.
3. Understand that fees must still be paid if my child/children are absent for a short period of time.
4. Understand that if my child has to be absent for a long period of time, I will discuss this with the Manager or Deputy Manager.
5. Agree to pay my EDC fees if my child does not receive 30 hours funding
6. Understand that late collection without prior notice may result in additional charges.
7. Will inform the nursery if there is a change to my expected end of tour date, with as much notice as possible.

Please choose the currency you would like your invoice to be processed in: Euro or GBP

Please tick your preference

Signed _____

Date _____



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EDC CONTRACT REQUEST

2020/2021 Fees

The hourly rate for Service and entitled personnel using the early years provision and Extended Day Care will be **£5.20*subject to change**.

Please indicate which days you require:

Session	No of hours	Session timings	Mon	Tues	Wed	Thurs	Fri
Afternoon	3	12:00-15:00					

NB: A packed lunch must be supplied by the parent

Child's Name: _____

Start Date: _____

Total number of hours attended each week: _____

Parent's signature: _____

Date: _____

Signature of behalf of school: _____

Date: _____

Please note the start date must be at least one week after all the required paperwork has been completed and submitted to the EYFS Administrator. If you wish to change these hours in the future, simply complete a new form and resubmit.