



*WE CARE about Excellence*

Safeguarding Procedures

Parent Information Leaflet

## **Safeguarding Summary**

We all have a duty to safeguard and promote the welfare of our pupils.

The team at Attenborough School aim to provide a caring, supportive and safe environment in which all our learners develop to their full potential.

## **Keeping Children Safe in Education 2020**

“Safeguarding and promoting the welfare of children is everyone’s responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child.”

Safeguarding and promoting the welfare of children is defined for the purposes of this document as:

- Protecting children from maltreatment as defined in (KCSIE 2020)
- Preventing impairment of children’s mental and physical health or development;
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and
- Taking action to enable all children to have the best outcomes.

## **Forms of abuse**

<b>Physical</b>	<b>Sexual</b>
<b>Emotional</b>	<b>Neglect</b>

## **Procedures within our school**

We are all responsible for the monitoring of the pupils in our care. When a member of staff becomes concerned about a child's welfare or safety, the procedures outlined on this are followed:

All concerns are reported to:

**Mr Chapman, Designated Safeguarding Lead (DSL)**

In the event the DSL is unavailable then concerns are reported to:

**Mr McCarthy or Mrs Green (Nursery Manager)**

The DSL will try to establish if there is any cause for concern. All concerns will be recorded and stored on the school's My Concern Software which is endorsed by MOD Schools and GDPR secure.

## **Multi-agency approach and support**

If appropriate, the DSL will refer concerns to the Central Referral Team (CRT) for further advice and support. The names of pupils are not disclosed at this stage, the school will explain its concerns to the CRT and take note of its recommendations and follow these.

There are occasions when the school is advised by the CRT to refer a concern to British Forces Social Work Service (BFSWS). We then make a formal referral using a Multi-Agency Referral Form (MARF) outlining the detail of our concerns. When possible, we will inform parents of this, however, depending on the nature of the concern, this is not always possible or deemed in the best interests of the child safeguarding practice.

***Please remember, our first priority is the welfare and safety of the child or young person.***

## **Key Safeguarding Contact Details**

Headteacher and Designated Safeguarding Lead

Mr A. Chapman

Tel: 05254 9824235

Deputy Headteacher and Deputy Designated Safeguarding Lead

Mr C. McCarthy

Tel: 05254 982 4510

Nominated Safeguarding Governor

Mr T. Hopkins

Tel: 05254 982 2757

MOD Schools Safeguarding Lead

Mrs L. Jennings



**Sennelager Garrison**

**Germany**

**Tel: 0049 (0)5254 982 2698**