

File reference: 20210430-SGC_Mtg_Minutes

Minutes of School Governance Meeting, 30th April 2021 (via Zoom)

Present	Tim Hopkins Andy Chapman Gary Margerison Richard Downes Chris McCarthy Jamie Sherwin Lisa Crowley Lynne Green Mark Crawford Adi Tuivonovono Lindsay McCran Keith Stubbs Angie Jones	UWO Headteacher DCS Padre DHT Teacher Rep SBM Nursery Manager Parent Rep Parent Rep AFF 23 Amph Welfare Teacher Rep	
Apologies	Danny Wild Gareth Medlock Rachel Bell Amanda Rearden	Chair DIO liaison Parent Rep Community Support	

Item	Minutes	Action / lead
1. Welcome and introduction	a. Tim Hopkins, UWO opened the meeting in the absence of Danny Wild. Tim passed on a thank you from Danny Wild to the school/Nursery for continuing with a great service during COVID, there has been great feedback with regard to remote learning and also Critical worker children's face-to-face learning.	UWO Information only
2. Headteacher /Nursery Mgr Reports	a. Lynne Green read through the details of the Nursery report and gave a formal thank you to the school for their continued support. b. In addition to the Headteachers report it was added that 7 educational clearances have been given with a further 2 applications in process for September new starters. Andy Chapman gave a formal thank you to Mr. Sherwin for his input into the SGC but also with the various school councils which he chairs. A formal thank you was also given to all teaching and support staff for their continued support during COVID difficult times.	Lynne Green Information only Andy Chapman Reports given to all members prior to meeting

3. MOD Schools report	<p>a. Gary Margerison was not available at this point but all members were asked if there were any questions with regard to the MOD Schools Report which was sent out as pre-reading. No questions were asked.</p>	<p>Andy Chapman Information only</p>
4. Safeguarding Update	<p>a. All DBS applications are now completed online and must be updated every three years unless the applicant has registered for the update service at the cost of £13.00 annually. DCS safeguarding team are keen to work closely with LEC HR to fall in line with this and to also offer the Safer Recruitment training.</p> <p>b. A successful Safeguarding audit had been completed this morning. It was noted that all SGC members will be required to complete a DBS application as a matter of urgency. Dependant on Covid restrictions training will also be offered to SGC members via zoom. Once dates have been obtained by DCS these will be forwarded onto all members.</p>	<p>Chris McCarthy Lisa Crowley to contact all SGC members to complete a DBS application.</p>
5. SEND Update	<p>a. Andy Chapman formally introduced Andy Wallace as the School SENDCo. Andy Wallace shared a very informative presentation which clearly shows the extent of SEND provision within the school.</p>	<p>Andy Wallace Information only</p>
6. Finance update	<p>a. Maj Paul Richardson, RAO has completed an audit of the Non-public account, the balance is now minimal, therefore, once Covid allows we will need to do some fund-raising events to replenish our funds. Tim Hopkins reminded the committee of the Welfare and Station Grants that are accessible.</p>	<p>Lisa Crowley Information only</p>
7. Infrastructure update	<p>a. Andy Chapman discussed ser nos: 174-180, 190-191 of the report which was sent out as pre-reading. As Mr Crawford is employed by DIO he offered to discuss the issues with Lt Col Mather, Comd DIO Os&Trg.</p>	<p>Andy Chapman Mr Crawford to investigate on our behalf.</p>
8. AOB	<p>a. Padre Richard asked if the DBS certificate are transferable. Unfortunately, we can only accept a certificate that is role specific i.e school governor.</p>	

	<p>b. Lindsay McCran informed us that May is AFF Childcare/Education month with surveys going out for these areas so has asked for an agenda point at the next meeting to feedback.</p> <p>c. Tim Hopkins asked what Public holidays the school go with as it would be beneficial for station and school to be working along the same structure. Andy Chapman explained that the school do not take either UK or German PHs but have to be open for 190 contact school days in addition to 5 non-contact days used for staff training.</p> <p>d. Lisa Crowley mentioned that the procedure which is meant to be in place for assignments not progressing until Educational Clearance has been obtained from here does not appear to be working as new arrivals are posting comments on the Sennelager Community Support and Wives pages of their arrival and the school have not been approached.</p> <p>e. Andy Chapman would like to formally thank Cpl Tuivonovono who has been creating a memorial garden within the grounds of Attenborough School. On completion we would like to having an opening event in recognition of the hard work and commitment given.</p> <p>f. As requested by Lindsay McCran, Gary Margerison to ask DCS about the feasibility of making the secondary schooling/ Sennelager report easily available to parents?</p>	<p>AFF to have an agenda item at the next meeting.</p> <p>Tim Hopkins to inform school of PH and stand down periods for the Station.</p> <p>Tim Hopkins to speak to the Station Commander to ensure that the Families Section are involved with APC Glasgow.</p> <p>Gary Margerison to speak to DCS</p>
<p>8. Date of next meeting</p>	<p>Friday July 9th starting with a Fish and Chip School Lunch (Covid dependant) then into meeting (1215-1400hrs)</p>	<p>Lisa Crowley to send email</p>