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Minutes of School Governance Meeting, 26th January 2022

Present	Danny Wild Tim Hopkins Andy Chapman Gary Margerison T Tuivonovono Amanda Rearden Nicola Anders Andy Wallace	Chair UWO Headteacher DCS (via Zoom) Parent Rep Community Support SBM School SENDCo	DW TH AC GM TT AR NA AW
Apologies	Lynne Green Chris McCarthy	Nursey Manager DHT	

Item	Minutes	Action / lead
1. Welcome and introduction	Danny Wild, Chair, opened the meeting. Danny introduced himself and wished everyone a Happy New Year.	Chair Information only
2. SGC Membership update	Currently there are 10 members, 6 school based and 4 from the community including only 1 parent representative. GM commented that in ROW average 10/12 members. DW & AC will meet separately to discuss who we want to join, DW suggested 3-4 parents in total but could be doubled up on roles, Emma Twyford from AWS was proposed as a potential member. Once we have new members confirmed, training and DBS to be completed.	NA to co-ordinate meeting between AC & DW via Sgt Driver.
3. Headteacher /Nursery Mgr Reports	<p>a. AC identified key points from the report. Current number of pupils is 59, 20-21 ended on 55. 2 more applications have been submitted for Easter start, 1 given educational clearance so far and 2 x FS1 submissions for an Easter start.</p> <p>b. CMc has indicated his intention to retire from DCS schools in July after over 20 years' service. In terms of a potential replacement should this occur, it is likely to be an Assistant Head who will be classroom based. Current DCS guidance is that schools of approx. 140 pupils have a dedicated Deputy Head.</p>	Information only Andy Chapman Reports given to all members prior to meeting

	<p>c. LEC wage target has been set from 9.47 down to 7.07. In 2022/23 this equates to a €22,000 saving. We are confident we can get to this by liaising with LEC HR and seeking additional SEND funding as required. Also, members of support who have left, their roles have been redistributed between existing staff members</p> <p>d. Significant achievements have included the continued teaching effort despite COVID restrictions. Robust in school procedures have reduced transmission and attendance has been above 95%. The gym has been repainted along with the staff training area. We have been recognised by EPAS for outstanding SEND provision and they have requested our support models and systems are shared with AFNorth.</p> <p>e. AC went over the figures contained in the report – Juniper tracks Maths, English, Science, Reading, Writing and Early Years. AR had looked at the results and asked if COVID had had an impact on KS1’s learning – have we had to put anything in place. AC said we had identified gaps in learning and we are proactively as a school putting procedures in place for children who need extra support. With regards to handwriting, a decision will be made by Thursday 3rd February as to which of the three schemes we have tested has been successful in how we teach moving forward.</p>	
<p>4. DCS Core visit</p>	<p>a. GM clarified his role within DCS schools – he looks at school data, improvements where needed, policies and SLT development.</p> <p>b. AR asked how frequently GM visits – 3 times a year for 2/3 days per term.</p> <p>c. Next visit is 29th – 31st March. TH asked if GM could pop into the welfare office for a quick catch up over coffee and biscuits.</p> <p>d. GM asked that the school ensures that the website is kept fully up to date</p>	<p>Gary Margerison</p>

<p>5. Safeguarding Update</p>	<p>a. TH requested that welfare and the school liaise more closely with potential safeguarding concerns as each could have different information to disclose.</p>	<p>Andy Chapman Information only</p>
<p>6. SEND update</p>	<p>a. As of January 2022, 22% of the school are having SEND intervention for a number of different reasons. School are able to act on things quicker than UK schools due to smaller class sizes. b. All relevant pupils have provision is in place with action plans for follow ups.</p>	<p>Andy Wallace</p>
<p>7. Infrastructure update</p>	<p>a. Ongoing school playground surfaces. Still no PE surface that is big enough for years 5/6 PE lessons. AC and Mr Weston (Infrastructure Mgr) had a meeting with DIO – Aaron Hastings Clerk of Works. Site visit arranged and hopefully we will see some traction on these soon. b. TH asked if we can reduce the footprint of the school as we have two large buildings on site along with smaller ones. AC explained that DCS IT uses the buildings and it also houses the staff training wing, the hall is also needed for indoor PE. c. AC explained that there is a historic backlog of jobs on the site from 2014 that we are now catching up on – looking to set up a 10-year plan with DIO.</p>	<p>AC to ask Mr Weston to email list of problem areas along with photographs to DW</p>
<p>8. AOB</p>	<p>a. AC explained that the schools non-public fund has dropped below the safety level of €2,000. Due to COVID we have been unable to hold any fund-raising events. Discussed potential car boot sale etc as a way to raise funds.</p> <p>Proposed date for next SGC Wednesday 6th April 2022 1-3pm.</p> <p>The next round of teacher assessments will have been completed by then as will GM's next visit.</p>	