File reference: 20221214_SGC_Mtg_Minutes_Final

Minutes of School Governance Meeting, 14th December 2022

Present	Lt Col Danny Wild	Chair	DW
	Amanda Rearden	Welfare	AR
	Andy Chapman	Headteacher	AC
	Major Tom Rossiter	SO2 CSS	TR
	Emma Twyford	AWS CDW	ET
	Taufa Tuivonovono	Parent Rep	TT
	Revd Josefa Mairara	Chaplain	JM
	Laura Gladman	Nursery Manager	LG
	Andy Wallace	SENDCO	AW
	Anna Saunders	Assistant Business Manager	AS
Apologies	Gary Margerison	DCS	

1. Welcome and IntroductionIntroduction from AC thanked everyone for attending.Andy Chapman Information only2.a. DW, Chair, thanked governors. Apologies for lateness. Outlined busy year ahead. b. Introduced TR – NFS to take over the role as Chair. DW to still retain a position on the SGC as CO GSU and will continue to be supportive with school issues. c. TR has children attending the school and has a vested interest in school matters. TR has prepared a letter to announce his new role as chair and that CO GSU DW now as Vice Chair. School to distribute letter of change to parents and other stakeholders. d. Col Daz Ward to identify a WO to attend the SGC, name to follow. DW also suggested a representative from the Nepali Community to attend the committee. TT has been extended for 3 more years in NFS.Andy Chapman Information onlye. Derek Hefferman (fully vetted) new SWO to arrive 14th Feb 2023, a second WO (Captain) supporting training troops AthloneAndy Chapman Information only	Item	Minutes	Action / Lead
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	2 Nurcony Mar		Laura Gladman
3. Nursery Mgr Updatef.LG- has resigned from her position effective 27th January 2023. Explained lost 2Laura Gladman			Laura Giauman
members of staff. Even with recruitment Information only	opuale		Information only

	 campaign left in a vulnerable position to run setting as new member of staff isn't qualified and it takes time to train staff. g. DW- question to TR reference DBS timeframes, manning issues, and risk management. h. AC – work going on in background with two proposals put forward. Option 1. Re-establish 0-3 with C grade UKBC lead and employees with a timeframe of Sept 2023. Option 2. 2–11 years model under umbrella of preschool UKBC D grade lead and support staff this would leave a gap of no provision for 02 Option 2 is AC preferred option. i. DW- expressed concern that LG's departure in January will have an impact on families potentially until Sept 2023. j. LG - regarding educational clearance ensuring families are informed pre-arrival from BATUS. AC- BATUS 101-102. 102 coming in from school before 101. Education clearance are trying to process ASAP. DW and TR to raise to CO BATUS who is leading extraction of personnel. LG to discuss with DCS regarding clearances and highlight there will be no provision from 27th January. AC- to work on it and will update, ET and AP as point of contact. L G will be graetly 	AR To update arrivals guides
	AC- to work on it and will update, ET and AR as point of contact. LG will be greatly missed.	and with CO BATUS
4. Headteachers Report	 a. AC- summarised the report. Highlighted that consequence cards have seen positive results. b. Expanded use of My Concern platform for 	Andy Chapman Information only
	individual attendance monitoring and no- chance behaviour. More detailed recording for all safeguarding concerns after CPD for designated leads in November.	Reports given to all members prior to meeting
	 c. Transition concern raised regarding arriving and leaving, have now expanded the use of the system to report d. Staff illness and absence creates difficulty in maintaining consistency in front line instruction with reduced workforce allocation. 	

5 SEND undata	a AW- days an evention of current SENCO	
5. SEND update	 a. AW- gave an overview of current SENCO. Represents 25% of the school having SEN b. Highest area of need Speech and Language, other areas of need identified include managing behaviour and Cognitive (Dyslexia) DW- Thanked AW for his hard work and that we were privileged to have him. 	Andy Wallace Information Only
6. Infrastructure update	 a. Already covered in Headteachers report b. Ongoing pressures of an aging site and building infrastructure. Road signage and major works planned January – April 2023. c. Site improvements: Trim trail re-lay by Summer 2023, Soft pour surface on main playground re-lay summer 2023. Concrete playground regeneration to Astro-surface project funding secured and to be completed by summer 2023. 	Andy Chapman
7. Finance Update	 a. AS- RAO carried out a Finance audit on the 20th October 2022. The audit went well, and the RAO is happy with how things are run. One recommendation -to conduct more spot checks on stock. b. €3,800 approved ski trip minibus go ahead. c. Current NPF account balance €2312.26 d. Christmas Fayre 14th December 2022. 	Anna Saunders
8.AOB	 a. AC- Training for all SGC members, the training will be held February 2023 date TBC. b. The SGC will be structured to include: Safeguarding Early ears SEN Financing SIP School Improvements Team 	AR to provide accommodation for visit.
9.Next SGC meeting	TBC	