



***WE CARE about Excellence***

☎ Tel: +49 (0) 5254 9822698

✉ Email: [Attenborough.sbm@modschools.org](mailto:Attenborough.sbm@modschools.org)

🌐 Website: [www.attenborough.school](http://www.attenborough.school)

**Headteacher: Mr A Chapman, BA (Hons), PGCE (QTS), NPQH**

---

### **Parental Payment Agreement for Extended Day Care (EDC)**

This agreement is to be signed by the parent/carer and returned to the setting. Parents will be provided with a copy of this agreement.

I, \_\_\_\_\_, the parent/carer of \_\_\_\_\_;

1. Agree to provide at least **4 weeks' notice in writing** should I no longer require my child's/children's place.
2. Agree to provide at least **4 weeks' notice in writing** is I wish to reduce or change my child's/children's sessions.
3. Understand that fees must still be paid if my child/children are absent for a short period of time.
4. Understand that if my child has to be absent for a long period of time, I will discuss this with the Manager or Deputy Manager.
5. Agree to pay my EDC fees if my child does not receive 30 hours funding
6. Understand that late collection without prior notice may result in additional charges.
7. Will inform the setting if there is a change to my expected end of tour date, with as much notice as possible.

Our invoices are generated in GBP

Signed \_\_\_\_\_

Date \_\_\_\_\_



**WE CARE about Excellence**

Tel: +49 (0) 5254 9822698

Email: [Attenborough.sbm@modschools.org](mailto:Attenborough.sbm@modschools.org)

Website: [www.attenborough.school](http://www.attenborough.school)

Headteacher: Mr A Chapman, BA (Hons), PGCE (QTS), NPQH

**EDC Contract Request**

**The hourly rate for Service and entitled personnel using the early years provision and Extended Day Care will be £5.20**

Please indicate which days you require:

Session	No of hours	Session timings	Mon	Tues	Wed	Thurs	Fri
FS1 Afternoon Care	3	1200-1500hrs					

Child's Name: \_\_\_\_\_

Start Date: \_\_\_\_\_

Total number of hours requested: \_\_\_\_\_

Is your child entitled to 30 Hours Funding?    Yes ☐    No ☐    Unsure ☐

Proof of Entitlement to 30 Hours Funding Provided? E.g work contract    Yes ☐

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of behalf of school: \_\_\_\_\_ Date: \_\_\_\_\_

**Your child can start once all paperwork has been submitted**

**Attenborough School**  
**Sennelager Garrison**  
**BFPO 16**



Ministry of Defence (MOD)

**WE CARE about Excellence**

Tel: +49 (0) 5254 9822698

Email: [Attenborough.sbm@modschools.org](mailto:Attenborough.sbm@modschools.org)

Website: [www.attenborough.school](http://www.attenborough.school)

Headteacher: Mr A Chapman, BA (Hons), PGCE (QTS), NPQH

---

## Payment Information

MOD Childcare Providers (CCPs) Details

CCP Reference No	CCP Organisation Name	CCP Country	BFPO Number	School Unique Identifier
MODSCHOOLSBF2060	Attenborough School	Germany	16	143027

**The details above can be used to access Tax Free Childcare.**

Parent's wishing to register for Tax Free Childcare should visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) to check their eligibility and how to apply. The TFC DIN, available of DefNet, also includes information about eligibility.

## Making Payments

Account Name: DBS Finance Receipts CTS

Account Number: 10012281

Sort Code: 60-70-80