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File reference: 20240117\_Attenborough\_School\_SGC\_Spring\_24\_Minutes

**ATTENBOROUGH SCHOOL SPRING TERM 2024 GOVERNANCE COMMITTEE, 17<sup>th</sup> JANUARY 2024 – MEETING MINUTES**

<b>Present</b>	Tom Rossiter Andy Chapman Mike Foster-Brown Joe Mairara Henry Thompson Emma Twyford Taufa Tuionovono Derek Hefferman	SGC Chair School/ Teaching rep Command rep Welfare rep Community rep Safeguarding Governor Community rep Community Welfare rep
<b>Apologies</b>	Manoj Gurung Victoria Rhodes	Community rep SGC clerk and support staff rep

<b>Item</b>	<b>Minutes</b>	<b>Action / Lead</b>
<b>1. Welcome and apologies.</b>	Chairman welcomed the SGC members Spring Term Meeting reviewing the Autumn Term 2023.  Mr Gurung sent his apologies due to commitments. Meetings still need to be conducted prior to the summer term.	SGC chair
<b>2. HT reports &amp; National benchmark</b>	Headteachers Report. Currently at 80 pupils. By March will be at 96 (confirmed) with some still pending suitability assessment.  Teaching Establishment remains at 6. Year 1 and 2 are now being taught as separate classes due to increase to 24. The school is 46m <sup>2</sup> , the class rooms for Year 1 & 2, and Year 3 & 4 are failing to meet BB103 requirements as per DfE guidance. The Fire Risk Assessments are due for renewal in April 2024.  Mr Chapman is covering 0.4 of the 0.5 release time required for the 5 teachers.  Limitation in KS1 of 30, no more than 35 in KS2 but the classrooms do not support this.  Knock on effect of absence is lack of cover elsewhere in the school. The SEN governors meeting was postponed due to teaching absence and the committee's secretary was absent due to support staff absence.  DCS ratio is 1 teacher to 24 children. Minimum number of teachers for RoW is 6.	

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	<p>No issues with attendance but Year 2 &amp; 6 will be monitored closer in the spring term due to being below the school average.</p> <p>5 priorities for the improvement plan are listed in the document.</p> <p>Self-evaluation is a strong good (2) overall. If Early Years is not a 1 (outstanding) then the overall cannot be a 1. There are various levels of assurance outside of OFSTED to support this.</p> <p>Risks are listed in paragraph 7.</p> <p>At critical point where DCS/Army Command need to dictate with funding what the schooling provision in Sennelager will be in the future with further population and need increase expected.</p> <p>Good news is listed in paragraph 8 and the points were discussed in detail. To note was the accreditation by Maths – No Problem. The contract discussed in the email is commitment and not financially based.</p> <p>Walkthru is being used as Internal CPD.</p> <p>National Benchmarks were discussed. To attain combined a child must be at the standard across all reading, writing and maths. Year 5 writing was discussed in depth due to 0% of children being at the National Benchmark.</p>	
<b>3. Sub-committees</b>	<p>Monitoring Visits</p> <p>Emma conducted the visit last Friday and there are some actions to go forward. Safeguarding assurance is conducted using a spreadsheet.</p> <p>Babcock Contractors are not necessarily DBS assured but are supervised during visiting.</p> <p>Training and Development – All members of SGC have to do safeguarding training.</p> <p>Further training should be conducted on FGM and staying safe online. However, staying safe online should potentially be a community led initiative.</p>	
<b>4. 9.AOB</b>	<p>JM asked Mr Chapman about fortnightly faith/value based assemblies.</p> <p>Henry thanked the teaching and support teams as both a parent and a governor for all they do.</p> <p>Col Mike asked about the structure due to increase of SP arriving in Sennelager. Col Mike asked about</p>	

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	<p>eligibility of housing for the teaching staff. He also reemphasised about sending an email on behalf of the school and include some of the issues from the SGC on the ASSESREP to Fd Army and also include the Headteacher on the recipient list. DCS have submitted a BC for the 12/13 provision and upgrades of the building.</p> <p>A review is being conducted in house by the teachers and pupils for the school house names. It will still be inspirational people but a review will take place.</p>	
<b>9. Next SGC meeting</b>	Wednesday 8 <sup>th</sup> May 2024 at 12:30	