

Pupil Details			
Child's name:			
Class:			
Last date of attendance at Attenborough school:			
New School Details			
New school name (if known):			
New school address (if known):			
Start date at new school:			
New Contact Details			
New home address:		Contact number:	
Evidence to support this move is required. If moving house please provide proof of change of address or Military Posting Order.			
Reason for move:			
Evidence provided (please attach):			
Name and signature of Parent/Carer:		Date:	
Please note any other relevant details here:		Please confirm that you will collect your child's leaving pack on their last day from the office: <input type="checkbox"/> <small>Please tick box to confirm</small>	

Office Use:			
Headteacher & class teacher informed:		Office team informed:	
Records sent:		CTF sent:	
Safeguarding records sent:		New school confirm arrival:	